

SREEPATHY INSTITUTE OF MANAGEMENT AND TECHNOLOGY (SIMAT)
Vavanoor, Palakkad – 679533

01/06/2019

Minutes of Women cell Meeting
Minutes of Meeting held on 01/06/2019, 1.00 PM in CADD Lab

Members Present:

1. ASWATHY P G- Asst.Prof,CE
2. APARNA M-Asst.Prof,CSE
3. ANJALI ANANTHAN- Asst.Prof ECE
4. BHAGYASREE P G- Asst.Prof, AS&H

5. NIMISHA RAVI-Asst.Prof EEE
6. SWATHI K V- Secretary
7. Haritha K- Joint Secretary

Agenda:

1. Review of actions taken of previous meeting decisions
2. To decide on activities to be held on current semester
3. Preparation of annual report of the women cell.

Points Discussed

1. Aswathy.P.G, AP/CE addressed the meeting. She reviewed the activities in the previous semester and expressed satisfaction on the conduct of the program National girl Childs day along with NSS volunteers and also the International women's day .
2. Discussed about the medical camp and a talk on hygiene conducted as per the decision taken in the previous meeting of women cell. She also appreciated the efforts of staff members in creating an awareness of both women's cell and ICC.
2. Bhagyasree P G, AP/AS &H joined the women cell committee .
3. Ms. Swathi K (S7ECE) is assigned as secretary and Ms. Haritha K (S5CSE) is assigned as joint secretary of the women cell.
4. Discussed about the urgent maintenance requirement of the doors of the rest room
5. The committee members were encouraged to put forward suggestions regarding the various programs to be conducted under women cell for the current academic semester.
6. Discussed regarding the preparation of annual report of the women cell that presents a holistic view of the academic, student centric support system and administrative mechanisms of Women Cell ,SIMAT of the previous academic year.

Decisions taken

1. Decided to report the issue regarding the maintenance of restroom doors to the concerned higher Authorities.
2. Decided to conduct programs on yoga day in association with women cell.
3. Aswathy.P.G, AP/CE got assigned for preparation of annual report of the women cell.

The meeting came to an end at 1.30 pm

Prepared By
Anjali Ananthan
AP. ECE

SREEPATHY INSTITUTE OF MANAGEMENT AND TECHNOLOGY (SIMAT)
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13/01/2020

Minutes of Women cell Meeting
Minutes of Meeting held on 13/01/2020, 1.00 PM in CADD Lab

Members Present:

1. ASWATHY P G- Asst.Prof,CE
2. APARNA M-Asst.Prof,CSE
3. ANJALI ANANTHAN- Asst.Prof ECE
4. BHAGYASREE P G- Asst.Prof, AS&H

5. NIMISHA RAVI-Asst.Prof EEE
6. SWATHI K - secretary
7. Haritha K- Joint Secretary

Agenda:

1. Review of actions taken of previous meeting decisions
2. To decide on activities to be held on current semester

Points Discussed

1. Aswathy.P.G,AP/CE addressed the meeting. She reviewed the activities in the previous semester and expressed satisfaction on the conduct of the program in the previous semester.
2. Suggestions are invited from committee members about the various programs to be conducted under women cell for the current semester.
3. Tutors were requested to inform the girl students of respective class about Women cell, so that they can utilize the service of cell. They may be encouraged to share any grievances personal or academic with the cell members.
4. Discussed regarding the status of maintenance of restroom doors which was decided in the previous meeting.
5. Discussed regarding the programs conducted on yoga day in association with women cell in the previous semester.

Decisions taken

1. Decided to conduct programs on International womens day .
2. Decided to conduct seminar on "menstrual irregularities truth and myth" by medical professionals under women cell for all the girl students and staffs of simat.
3. Decided to conduct webinar under "We For Women" series .

The meeting came to an end at 1.30 pm

Prepared By:

Anjali Ananthan

AP, ECE

